**COMPUTATION OF LEAVE CREDITS**

This is to certify that as per records available in this office **MS. MA. CARMELA D. ARELLANO**,

**Casual Medical Technologist** at the City Government of Tagaytay **Ospital Ng Tagaytay**, this city has the following leave credits as of January 31, 2022.

VACATION LEAVE :  **41.250**

SICK LEAVE :  **61.250**

TOTAL LEAVE :  **102.500**

This certification is being issued upon the request of **Ms. Arellano** for claiming terminal leave pay.

Issued this 18th day of May 2023 at Tagaytay City.

Prepared by:

**JUEL D. COPER**

Administrative Aide

Noted by:

**NANETTE B. SUSA**

OIC - Human Resource Management Office

**COMPUTATION OF LEAVE CREDITS**

This is to certify that as per records available in this office **MS. MA. CARMELA D. ARELLANO**,

**Casual Medical Technologist** detailed at **Ospital Ng Tagaytay**, this city has the following leave credits as of January 31, 2022.

VACATION LEAVE :  **41.250**

SICK LEAVE :  **61.250**

TOTAL LEAVE :  **102.500**

This certification is being issued upon the request of **Ms. Arellano** for claiming terminal leave pay.

Issued this 18th day of May 2023 at Tagaytay City.

Prepared by:

**JUEL D. COPER**

Administrative Aide

Noted by:

**NANETTE B. SUSA**

OIC - Human Resource Management Office